

ATTACHMENT H

Subject: Clinton Township PSC -Lunch Break

Importance: High

From: Bork, Fiona

Sent: Friday, March 14, 2014 11:54 AM

To: Johnson, Shameeka; Waters, Erica; Thomas, Latasha; Adams, Cher

Subject: Clinton Township PSC -Lunch Break

Importance: High

To All

Please make sure that you note on your time card "no lunch" for any days that you worked at the Clinton Twp. PSC starting March 10th until April 1st. Although there is considerable downtime at the site there really isn't an official 30 minute break that allows you to take your lunch without the potential for an interruption by the phone or a patient. Effective April 1st, the Clinton Twp PSC will close from 12:30-1pm for lunch. This break will allow you to take your lunch without any interruption. Please make sure that you are bringing your lunch when you work at this site as the outer door to the suite will not be locked. Patients will be allowed to walk into the suite and wait in our patient lounge until the lunch period ends.

All employees that worked at Clinton Twp PSC between Feb 26th-March 7th will receive compensation for the lunch break on those dates. There is no action required on your part.

Please feel free to contact me with any questions.

Thank you,

Fiona

Fiona Bork

Laboratory Sales Manager

Outreach Laboratory Services

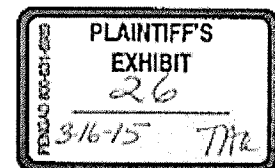
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Henry Ford Medical Laboratories Clinton Township Patient Service Center

PLEASE BE ADVISED THAT EFFECTIVE APRIL 1, 2014 WE WILL CLOSE OUR
OFFICE FOR LUNCH FROM 12:30PM TO 1:00PM.

PLEASE FEEL FREE TO WAIT IN OUR PATIENT LOUNGE UNTIL WE RETURN
OR
PLEASE VISIT OUR SHELBY TOWNSHIP PATIENT SERVICE CENTER FOR ALL
YOUR LABORATORY NEEDS.

SHELBY MEDICAL MALL PATIENT SERVICE CENTER
ADDRESS: 50505 SCHOENHERR ROAD, SUITE 150
SHELBY TWP, MI 48315
PHONE #: (586) 323-4810
HOURS: MON-THURS 7AM-7PM
FRIDAY 7AM-5PM

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LABORATORIES. WE LOOK FORWARD TO TAKING CARE OF
YOUR LABORATORY NEEDS.



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